

Kentucky Applied Behavior Analyst Licensing Board

March 28, 2014

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on March 28, 2014 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D. - Chair Stephen Wood Cyndi Blackledge, Ph.D. Brady Dunnigan, Attorney at Law <u>Members Absent</u> Scott Brinkman, Attorney at Law Tammy Hammond-Natof, Ph.D. Steve Foreman, Vice Chair	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator Gordon Slone, Executive Director <u>Others</u> Michael West, General Counsel
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Call to Order

Dr. Deskins called the meeting to order at 10:03am.

Approval of Minutes

Minutes of the February 21, 2014 meeting were presented for the Board's review. Mr. Wood made a motion to approve the minutes as presented. Mr. Dunnigan seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending February 28, 2014.

Report from O&P

Ms. Lane reported Vickie Logan has been hired to fill the vacant Board Administrator position at O&P. Ms. Logan was already employed at O&P in the Operations Section where she served as an Administrative Specialist and will begin working with the Board of Licensure and Certification of Dietitians and Nutritionists, the Board of Certification of Alcohol and Drug Counselors, and the Board of Interpreters for the Deaf and Hard of Hearing. The staff is still working to fill the Resource Management Analyst position and hopes to have it filled as soon as possible.

Ms. Lane continues to work with the Commonwealth Office of Technology on the online renewal/database project and hopes to have that finalized soon. COT has meetings set up with O&P staff to go over the final phase of the project and make edits and revisions. The office hopes to implement this new system in June.

Board Counsel Report

Mr. West reported that he will be leaving the Attorney General's Office in mid April to take another position within state government. Before he exits he has drafted several regulations and forms to go with the regulations that the Board has requested and is in need of. Mr. West will file the regulations that the Board approves with the Legislative Research Commission before his departure.

Old Business

The Board read and reviewed the draft regulations Mr. West presented them with regarding the Telehealth Regulation, the Telepractice Regulation, and the Mentorship Regulation. The Board had some revisions for Mr. West to make to the Mentorship Regulation and asked that they have the opportunity to review again as a group in the April meeting since several members were absent. Mr. Wood made a motion to go ahead and approve and file the Telehealth and Telepractice Regulations. Dr. Blackledge seconded that motion and it carried.

Dr. Deskins reported that at this time their statute changes which were recognized in the General Assembly as House Bill 344 has not been passed by the Senate. Since the bill was passed by the House a new approach has been taken and the bill has gone into conjunction with another bill and turned into Senate Bill 148 that has been filed by Senator Buford. This gives the Board another good chance at making it through both the House and Senate. The Kentucky Psychology Association has pulled their opposition.

New Business

Ms. Lane informed the Board that they had four (4) new applications to review and possibly license. The applications committee made a recommendation to approve the following

Application for Licensed Assistant Behavior Analyst submitted by Matthew Snyder pending receipt of his Annual Report of Supervision and his proof of Abuse and Neglect Training. The committee also recommended approval for the Application for Licensed Behavior Analyst submitted by Lauren Elliott pending receipt of her transcript, master's degree, and her BCBA certificate. The Applications for Licensed Behavior Analyst submitted by Susan McConnell, and Jennifer Ewen was approved as all documentation was submitted. Dr. Natof made a motion to accept the committee's recommendation. Mr. Wood seconded that motion and it carried.

Ms. Lane gave the Board a spreadsheet with names of licensees that have not submitted their renewals after their expiration date. The Board asked Ms. Lane to send Cease and Desist letters to all expired licensees. Dr. Deskins mentioned that there are currently one hundred twenty seven people on the Board Certification web site and asked Ms. Lane to verify how many of those are licensed in Kentucky and to bring a list back to the Board with names of individuals that were not licensed.

Travel and Per Diem

Mr. Wood made a motion to approve travel and per diem for today's meeting. Mr. Dunnigan seconded that motion and it carried unanimously.

Adjournment

Mr. Dunnigan made a motion to adjourn the meeting. Mr. Wood seconded that motion and it carried unanimously. Meeting adjourned at 12:07pm.